



CALIFA Board of Directors Meeting

Wednesday June 16, 2021

10:00 a.m. – 11:00 a.m. PDT

Califa Board Meeting – June 16, 2021

Start Time: June 16, 2021 10:05 a.m.

In Attendance:

Califa Board Members in attendance:

- Sara Jones
- Shawn P. Calhoun
- Misty Jones
- Gary Shaffer
- Sandy Hirsh
- Eve Melton
- Carl Pritzkat
- *Absent: James Ochsner*

Califa Staff in attendance:

- Paula MacKinnon (Executive Director)
- Veronda Pitchford (Assistant Director)
- Christian DeLay (Staff)
- Marci Haghnia (Staff)
- Nili Nosrati (Staff)
- Kathy Kosinski (Staff)

Meeting

I. Call to Order-President – 5 minutes

a. Introductions/Quorum

10:05 a.m. meeting called to order by Sara Jones.

b. Approval of June 16, 2021 Agenda (ACTION)

Gary Shaffer motioned to approve June 16, 2021 agenda. Seconded from Shawn P. Calhoun. All approved.

c. Approval of May 21, 2021 Minutes (ACTION)

Shawn P. Calhoun moved to approve. Carl Pritzkat seconded. All approved.

II. Old Business – 3 minutes

a. Board Member Elections (ACTION)



Paula announced the Califa Board of Directors Election results. Misty Jones was reelected to her position on the board. Yolande Wilburn (Torrance Public Library) and Todd Deck (Tehama County Library) were both elected to serve.

Sandy Hirsh moved to accept the newly elected board members. Gary Shaffer seconded. All approved.

III. Finance Report – 18 minutes

a. Financial Reports (ACTION)

Sara Jones introduced the topic and stated that the finance committee thought it was a good budget proposal.

Paula MacKinnon stated that it is the same balance sheet as presented at the May 21, 2021 board meeting. She added that government contracts look much lower than normal, but that Califa received many contracts in April which brought them back to more normal levels. She stated that program contractors are much higher in the report, but that is where the broadband grant funds are coming through.

Carl Pritzkat questioned why the investments are down and where the money is invested. Marci Haghnia shared that the investments are in the Local Agency Investment Fund (LAIF) account as well as Vanguard. The discussion had come up at a previous board meeting as to whether to move the money from LAIF. Gary Shaffer asked if there is an investment policy. Sara Jones shared there is a policy after a previous board thought the at-the-time existing policy was too conservative. When the policy was reviewed there had also been a legal opinion.

Shawn P. Calhoun asked if the board should discuss at a full board meeting or just an executive team meeting. Marci Haghnia suggested reaching out to her contact person at LAIF. It was decided to resend the investment policy to everyone along with the past board meeting minutes where it was discussed. The board would then discuss options at a future meeting.

Paula said that the finance reports show that Califa is in good shape financially. Sara Jones mentioned that in her initial meeting on the board, there was discussion about the future of Califa, but points out that Califa is independent and stable now thanks to Paula's leadership. Sandy Hirsh agreed with Sara Jones. Paula MacKinnon stated it was a long journey and possible thanks to a great board and a great team.

Misty Jones moved to accept the financial reports. Sandy Hirsh seconded the motion. All approved.

b. 21/22 Budget (ACTION)

Paula MacKinnon stated that there was no change from the budget presented at the May 21, 2021 meeting. She pointed out that the yellow highlighted sections are still uncertain as they are waiting to hear about a few grants from IMLS and NSF.



Carl Pritzkat moved to accept the 21/22 budget. Sandy Hirsh seconded. All approved.

IV. Agenda Building, Scheduling the next meeting – 11 minutes

The board members agreed that Fridays are generally a good time to meet. The next meeting was decided to be September 10, 2021 from 10:00 a.m. to 12:00 p.m. via Zoom. The topics for the next meeting agenda were the investment policy, discussion of logistics for in-person board meeting for December/January, and the results of the Califa staff discussion around strategic planning.

Shawn P. Calhoun recognized Sara Jones and Eve Melton for their work on the Califa board.

V. Meeting adjourned at 10:37 a.m.