



## **CALIFA Board of Directors Meeting**

*Friday, September 23, 2022*

*10:00 a.m. to 1:00 p.m. PDT*

Start Time: September 23, 2022 at 10:46 a.m.

### **In Attendance:**

Califa Board Members in attendance:

- Shawn Calhoun
- Carl Pritzkat
- Erik Mitchell
- Todd Deck, remote
- Misty Jones
- Gary Shaffer
- Yolande Wilburn
- *Absent:*
  - *James Ochsner*
  - *Sara Jones*

Califa Staff in attendance:

- Paula MacKinnon (Executive Director)
- Veronda Pitchford (Assistant Director)
- Christian DeLay (Staff)
- Nili Nosrati (Staff)
- Kathy Kosinski (Staff)
- Lorene Monangai (Staff), remote

### **Meeting**

#### **I. Call to Order-President – 3 minutes**

##### **a. Introductions/Quorum**

##### **b. Approval of September 23, 2022 Agenda (ACTION)**

- i. Misty Jones moved to approve September 23, 2022 agenda. Carl Pritzkat seconded the motion. All approved.

##### **c. Approval of June 9, 2022 Minutes (ACTION)**

- i. Gary Shaffer moved to approve the June 9, 2022 minutes. Carl Pritzkat seconded the motion. All approved.

#### **II. Finance report – 37 minutes**

##### **a. Investment Policy Update**

- i. Paula MacKinnon mentioned the investments were moved to Silicon Valley Bank (SVB) on May 5, 2022 and since then the investments have been losing money steadily. She clarified Califa's investments are down about \$40k but over the year it is about \$100k.

Carl Pritzkat explained that Califa's investments are allocated in a very traditional manner, but the market itself is not doing well so the current losses are to be expected.

The Finance committee decided they should meet in advance of the next board meeting to see if any changes should be made to the investment policy.

**b. 21/22 Fiscal Year End**

**i. Profit/Loss**

Paula MacKinnon announced Califa had a \$99,000 loss for 21/22. This loss corresponded with unrealized gain from investments of \$99,600.

Government grants were higher than the previous year due to the Nevada SANDI project.

Subscription revenue was up again as the cost to the vendors was decreasing.

Paula MacKinnon announced that Enki and SimplyE are on the decline, as Califa no longer receives funding for new books, and new state libraries were moving towards the Palace Project. She stated Califa will try to figure out what the future for eBooks and Califa is within the next year.

Workshop revenue rose by about \$40k from the previous year. ALA said they refer people to Califa as we are the most affordable option for LSSC certification courses.

Early payments of membership fees for 22/23 increased that section of the P/L report, but do not reflect an actual major increase in membership.

Paula MacKinnon summarized that there was nothing strange or startling this year other than broadband going away. She added that the audit will begin 10/2/22.

**III. Old Business – 14 minutes**

**a. Board director/ officer update**

Paula MacKinnon announced that Shawn Calhoun is cycling off the board in June 2023 and that the board should think of a new elected academic board member. Shawn Calhoun said he is interested in continuing his role on the Califa board if possible. Carl Pritzkat asked if the board could switch Erik Mitchell to the elected academic position and Shawn Calhoun could then fill the appointed academic position. Paula MacKinnon agreed to the solution could work and the board will revisit in the next meeting.

**b. Board Vice President election – (ACTION)**

Paula MacKinnon announced that Misty Jones graciously accepted to fill the current vacancy of the Vice President position.

Shawn Calhoun motioned to make Misty Jones Vice President of the Califa board. Yolande Wilburn seconded. All approved.

**IV. New Business – 1 hour and 28 minutes**

a. Califa Nation: Co-creation and Califa Strategic Roadmap: next steps

Veronda Pitchford presented on the future vision for Califa. This vision included co-creating with the libraries Califa serves rather than simply assuming what their needs are. She spoke on different ways in which Califa is already trying to anticipate trends and needs in the library community, and different successes Califa staff accomplished in the past year. Veronda Pitchford highlighted the We Are Not Okay and Monkeypox webinars as well as Califa's support of PLA Benchmark for its member libraries.

Gary Shaffer announced that the annual CLA conference will be June 1-3, 2023. He said he hopes Califa will submit at least one program and consider sponsorship.

Shawn Calhoun began a general discussion amongst the board members on the topic of remote and hybrid work. Everyone discussed the policies at their own libraries and what they saw as the possible future for hybrid work in libraries.

**V. Agenda Building, Scheduling the Next Meeting – 6 minutes**

a. Scheduling the next meeting

- i. January 20, 2023 from 10 a.m. to noon, Pacific time.

b. Agenda building

- i. Board director and officer update.
- ii. Update on the investment policy based on decisions from the finance committee meeting in early December.
- iii. Discussion on book banning.

**VI. Meeting adjourned at 1:14 p.m.**