**Attendance:**

Geri Bodeker – Palo Alto Medical Foundation – phone
Rick Burke – Statewide California Electronic Library Consortium
Lisa Moske – California State University Chancellor’s Office
Rosario Garza – Southern California Library Cooperative
Raj Ali – Arroyo Valley School District
Kathy Gould – Palos Verdes Library District
Stephanie Beverage – Huntington Beach Public Library
Maryruth Storer – Orange County Public Law Library
Isabel Stirling – University of California Berkeley
Eleanor Uhlinger – Naval Postgraduate School
Rivkah Sass-Sacramento Public Library

Califa Staff:
Linda Crowe
Donna Truong
Heather Teysko
Wayne Walker

The meeting came to order at 10:05. There was one addition to the agenda, the election report.

MSP Dec 13 2010 Minutes
Storer/Gould

Welcome to new Board Member, Eleanor – has participated extensively in MOBAC and PLPShe is replacing Isabel.

Elections Report:
Rosario Garza was elected President. Her term begins July 1.
MSP to approve slate of officers: Beverage/

MSP to reappoint Raj and Lisa to the Board – Storer/Beverage

Lisa Moske is stepping down due to job changes, and will be working with CSU administrators to find someone to represent the CSU system on the Board.

LSTA applications:
Califa Grant – due at the State Library on May 20. –It includes money to continue the Open Source project.– Pilot projects this year include: Arcadia in SCLC, Los Gatos, San Benito County, Carmel – PLP. – Trinity, Plumas and Del Norte. and Siskyou Counties have joined as a small rural consortium as the Northnet pilot with Orland coming online and paying its own way. Every install so far has been Koha. We are really interested in having an Evergreen pilot for a larger consortia that already exists, and is interested becoming an open source install using Evergreen..
MSP to approve grants: Gould/Beverage

Califa Grant – Population number – put in the population of California and the congressional districts

**Finance Committee Report:**
Donna and Maryruth – had a finance committee meeting on April 27. Details from last fiscal year were added on the Balance Sheet for comparison.

Ebooks – numbers going down since the changes in ebooks that are going on.
Vendor pass-through – big difference this year –Revenues : Income from vendor (commission) was lower than last year but not by much. Revenues from ebooks collections were lower than budget due since we had only two e-book collection this year: netlibrary and safari.

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Questions and/or discussions -
Discussion of ownership of content vs access to content from Raj.

Budget Adjustments – in December we had a lot of adjustments. These are fairly current. Califa grant – State gave us the Bookflix subscription for all libraries in CA. That’s why we have $125k extra. Open Source Open Libraries – the state gave us adjustments for Siskiyou County for open source. The gates benchmark grant, we just got last month. This grant will continue until next year as well since we will not use the $50k between now and june. Those are the agreed items for adjustment.

MSP to pass the adjustments: Garza/Ali

CLA announcement – history of the past two years with ARC. Linda and Rosario decided to submit a proposal. CLA wants to make the announcement on the 13th. SCLC will manage the finances of CLA and Califa will manage the operations, IT and will be contracting with a half-time CLA director, Carol Simmons who recently retired from Daly City. The offices will be in San Mateo and Monrovia – no office in Sacramento. . The association will pay SCLC and Califa for their roles ARC will be managing the conference this year. It is stated in the contract– that SCLC and Califa are not responsible for the conference this year. . But we will manage it in future, if there is a future. The starting contract is for 6 months . In the proposal we said that we would start negotiations for extending the contract by October 31, and could extend for 1 additional 12 months. The CLA Board still needs to make a decision on next year’s conference – ie if they will still do it with CSLA. In the past prior to ARC, they had Hall Erickson as the conference management company. So for now it is a short term relationship during which we will date and determine whether we want a long term relationship. . . We also stipulated that if there are unexpected issues that cost money, that CLA would need to pay for them. This includes possible legal issues with current management company.We also asked for a start up payment. . Rosario pointed out that the financial handbook calls for a yearly audit, and there was , no audit in 2010.. It’s been an interesting process and we hope we can help CLA work throught the issues and build a strong Association.. To wrap this up . that explains the additional $53,548 in the contract.with PLS.

MSP – Gould/Beverage
none opposed. Moved to approve the Califa contract with PLS for 2011-2012.

Califa 11-12 budget –Summary the general fund and the grant fund, total $4.4 million. There will be more grants, but at this point we just don’t know the totals.

– califa operations. Under Other Agency – we have $35k – this is the CLA overhead and other revenue for Open Source. The indirect grants funds is only for 9 months. There will be additional funds that aren’t accounted for yet. Califa membership fee – budget $50k, there might be a slight decrease. Probably from special and schoollibraries. Expect a lower income from products and vendors – maybe $10k less than the current year.

Expenditures – contractual services – we have the detail of current contracts – out of $254,084, $145,671 is for other/unallocated contracts. We can use up to $50k without approval from the Board

ebooks –we have only two collections now – Netlibrary and Safari – about $10k less than last year.

CLA administration. This is money for Califa to provide IT and Admin services. $173,580. Most of it would go to contractual services – part time for CLA ED, and some would be for travel for Califa staff and the contractor.

Grants: grants that were approved earlier for Califa and Local History Resources. We also have carry-over grants: Pushing the Limits is in its 2nd year and two Gates grants.

Clarizen is a project management piece of software that Wayne had purchased for the Limits grant, but can be used for other projects.

MSP: Motion to approve the budget – Beverage/Stirling

Califa Budget FY 11-12 is approved

Forecast – Page 41 – We may see some changes and/or reductions from incomes from vendors and also membership fees.

New Business

Should we have another retreat? For next FY the state library will have at least $1 million less. IMLS expects additional reductions which could mean another million dollars loss to CA funding. And eventually that will start to trickle down to programs like Califa. The question is should we have another retreat? It was decided to ask George and Joan Strategic Reality Check at the December meeting,

NOTE: The meeting is confirmed for Tuesday December 6 at Califa office in San Mateo.

Staff Reports:

Wayne reported on the trials and tribulations of the MK book vending machine.

Heather reported on the Bookflix work for the State Library and several new vendors. Additionally, she reported that product renewals have been steady.

Adjournment

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**Staff Reports:**
Wayne – BART machine
PLP App
LHDRP

Me:
Member Savings Report: saved $4.6 million
Safari – looking at books 24x7 as an alternative
People are still renewing.

Kansas State Librarian – Jo Butler – working to develop a platform that will give them