MOBILE LIBRARIES GRANT OPPORTUNITY

Bringing the Library to You: Open+ Pilot / Office Hours

* Most Libraries applying for the Open+ Pilot will not be eligible to also apply for additional Mobile Libraries grant funding. *

** Only Libraries with more than 30 outlets can apply for 2 Mobile Libraries grants, one of which can be the Open+ Pilot **

*** Deadline for submission: March 27, 2020 ***

As part of the California State Library’s “Bringing the Library to You” Mobile Services grant initiative, Califa invites California public libraries to apply to participate in a pilot of Open+. Ten libraries will be selected to receive funding to increase access to physical services through more open hours. Funded libraries will each install Bibliotheca Open+ technologies in one branch location to provide 12-15 additional hours of service per week.

Please review the following considerations for an Open+ installation at your location.

Open+ Pre-Install Requirements Summary and Considerations:

1. **Door Lock Requirements**: An electric door lock will need to be installed/used. If the door is a sliding glass door, adequate circuitry will need to be in place. Engagement with door/lock professionals is required.
2. **Cabling Considerations:**
Network Cat7 run from Entry Panel location to the open Library Controller. Running of all cabling is the responsibility of the library. Cat7 cabling to be terminated using provided Open+ specified RJ45 connectors. Cat6 cable runs for each PoE camera from camera locations to network switch. Low Voltage cabling from Electronica door lock to open Library Controller

3. **Speaker requirements:** If using Open+ Speakers, standard speaker wire to be run from designated speaker location to Open+ Amplifier.

4. **Technical considerations:**
- Single power socket (110/230v) available for open+ Library Controller
- Designated IP addresses and ports as required for Open+ library controller and cameras.
- Open+ admin software allowance on staff workstations (firewall considerations, etc.)
- SIP2 access and configuration
- Network connections for Open+ Library Controller and video storage server, if applicable
- Power-over-Ethernet (PoE) Network Switch for Bibliotheca cameras, if applicable.
- If Security Alarm will be controlled by Open+, the library is responsible for engagement with an alarm company or vendor will be required.

5. **Facility Considerations:** Installation of Entry Panel Mounting Plate to the outside of the building.

For more information on Bibliotheca Open+, see [https://www.bibliotheca.com/open-library/](https://www.bibliotheca.com/open-library/). For questions specific to this grant, please contact Paula MacKinnon at paula@califa.org

* **1. Applicant Library**

Library Jurisdiction *

Library Branch Name (for Open+ installation) *

Installation Address 1 *

Installation Address 2

City/Town *
State *

ZIP *

Jurisdiction DUNS Number *

* 2. Library Contacts

  Project Coordinator Name:
  Project Coordinator Title:
  Project Coordinator Email:
  Project Coordinator Phone:
  Library Director Name:
  Library Director Email:

* 3. Problem statement: reason for applying for this Open+ Pilot

* 4. Describe how Open+ will meet your library’s needs and what your plan is to make it work (e.g. will the outlet be unstaffed/minimally staffed/guarded? etc.)

* 5. Is your library currently an Open+ subscriber?
   No
   Yes, we have Open+ installed in (# of branches)
6. Check all that apply to your Open+ implementation. We intend to use Open+ to provide patrons:
   - Early morning access (before staff arrive for full service)
   - High speed broadband wifi
   - Meeting rooms
   - Printer/Copier
   - Hold Shelf pickup
   - Self Checkout
   - Other (please specify)

7. System will be installed in
   - an existing building
   - a new construction/major remodel

8. Desired Open+ installation date:
   Date:

9. Building square footage:

10. Library Card Type:
    - RFID
    - Barcode
    - Other

11. Name and version of ILS (Integrated Library System):
*12. Will any areas of the library be closed to patrons during Open+ hours? (e.g. meeting rooms; makerspaces; staff areas; etc.)
   No
   Yes, please describe:

*13. Will more than one Open+ entrance be required?
   No
   Yes, please describe:

*14. Describe each Electric Mechanism (Electric Strike, Latch, or Maglock) currently installed at each door location?

*15. In addition to the door, please list any other desired Open+ integrations for facilities management
   Security Alarm
   Open+ Speakers for Audio Announcements
   Other (please specify):

*16. Are cameras currently installed in the library?
   Yes
   No

*17. In consideration of security cameras, please indicate if the library has high shelving - please note the distance from top of shelves to ceiling.